

Golf New Brunswick

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ANNUAL MEETING OF MEMBER CLUBS OF THE NEW BRUNSWICK GOLF ASSOCIATION

Annual General Meeting Minutes

Date: April 18, 2026

Time: 2:10 PM

Location: West Hills Golf Course & Microsoft Teams

1. Call to Order

President **Andrea Garland** called the 2026 Annual General Meeting of Golf New Brunswick to order at 2:10 p.m. and welcomed all members attending both in person and virtually.

2. Welcome, Housekeeping and Land Acknowledgement

Brian Doherty, Executive Director, welcomed attendees and reviewed housekeeping procedures, attendance requirements, voting procedures, and meeting protocols for both in-person and virtual participants.

Brian Doherty delivered the Land Acknowledgement recognizing that New Brunswick is situated on the unceded and unsurrendered traditional territories of the Mi'kmaq, Wolastoqiyik and Peskotomuhkati Nations.

3. Introduction of Staff, Board Members and Guests

Andrea Garland introduced Golf New Brunswick staff, Board members, coaches, and special guests.

Staff

- Brian Doherty – Executive Director

- Jake Ward – Administration Manager
- Brianna McQuillan – Former Executive Director
- Andie Mason – Summer Student
- Jett Devine – Summer Student

Board of Directors

- Andrea Garland – President
- Don Fitzgerald – Vice President
- Greg Machum – Finance Chair
- Sandy Comeau – Tournament Chair (Absent)
- John Simpson – Course Rating & Handicapping Chair
- Peter Frenette – Sponsorship Chair (Absent)
- Joe Sullivan – Past President & Provincial Council Representative
- Leanne Richardson – Members at Large
- Jean-Pierre Theriault – Members at Large
- Tammy Polchies – Performance Engagement and Growth Chair
- Peter Hyslop – Rules Chair

Special Guests

- Kiley MacDonald – First Tee Atlantic
- Jeff Hutt – Golf Canada

4. Confirmation of Notice

Brian Doherty confirmed that notice of the 2026 Annual General Meeting was distributed on March 18, 2026, in accordance with Golf New Brunswick bylaws.

5. Approval of Agenda

The agenda was circulated in advance.

Motion: Approve the agenda as presented.

Moved By: JP Theriault

Seconded By: John Simpson

Motion Carried.

6. Approval of 2025 AGM Minutes

The minutes of the 2025 Annual General Meeting were circulated in advance.

Amendment to 2025 AGM Minutes

Peter Hyslop identified an omission regarding the membership dues structure approved at the 2025 AGM. He noted the minutes should clearly state:

- Membership dues are assessed on a per-member basis.
- The wording should indicate that the change begins in 2026 rather than applying only to the 2026 season.

Motion: Amend the 2025 AGM minutes to:

1. Clearly state membership dues are assessed on a per-member basis; and
2. Replace the word "for" with "beginning" regarding implementation in 2026.

Moved By: Peter Hyslop

Seconded By: Don Fitzgerald

Motion Carried.

Approval of Amended Minutes

Motion: Approve the 2025 AGM Minutes as amended.

Moved By: Leanne Richardson

Seconded By: JP Theriault

Motion Carried.

7. First Tee Atlantic Update

Kiley MacDonald, Coordinator of First Tee Atlantic, provided an update on program growth and participation.

Highlights included:

- Over 100 participants on green-grass facilities in New Brunswick during 2025.
- Eight community program sites.
- Nineteen school sites.
- Expansion efforts underway in Saint John and Northern New Brunswick.
- More than 5,000 youth reached through school and community programming.
- Female participation remained approximately 50%.

- Continued alignment with Golf New Brunswick through the Junior Golf League pathway.

Discussion followed regarding female participation in golf and opportunities to encourage continued involvement beyond introductory programs.

No motions were presented.

8. Golf Canada Update

Jeff Hutt, Regional Director, Golf Canada, provided an update on national initiatives.

Highlights included:

- Relocation of Golf Canada's headquarters to TPC Toronto.
- Expansion of engagement with simulator and off-course golf facilities.
- Development of indoor competition pathways.
- Changes to the National Golf League structure.
- Removal of mandatory fundraising requirements for National Golf League participation.
- Greater flexibility in league administration technology.
- Updates to the World Handicap System and implementation of mandatory hole-by-hole score posting by 2028.

Discussion followed regarding female participation in the National Golf League and upcoming handicap system changes.

No motions were presented.

9. Presentation of Audited Financial Statements

Greg Machum, Finance Chair, presented the audited financial statements for the 2025 fiscal year.

Key points included:

- Revenues increased year-over-year.
- Expenses increased but remained within acceptable levels.
- Golf New Brunswick recorded a surplus of approximately \$60,000.
- Auditors reported no concerns regarding financial reporting.
- The organization remains in a strong financial position.

Discussion occurred regarding sponsorship revenue and future sponsorship opportunities.

Acceptance of Financial Statements

Motion: Accept the 2025 Audited Financial Statements as presented.

Moved By: Greg Machum

Seconded By: Don Fitzgerald

Motion Carried.

10. Appointment of Auditors

Motion: Appoint MacMillan Lawrence & Lawrence as auditors for the 2026 fiscal year.

Moved By: Greg Machum

Seconded By: Don Fitzgerald

Motion Carried.

11. President's Report

Andrea Garland presented her President's Report, which had been circulated in advance.

Highlights included:

- Continued growth in Golf New Brunswick membership.
- Increased participation among public players and member clubs.
- Expansion and success of junior golf programming.
- Ongoing strategic planning initiatives.
- Positive outlook for the future of golf in New Brunswick.

12. Executive Director's Report

Brian Doherty presented his Executive Director's Report.

Highlights included:

- Nearly 11,000 members across the province.
- Approximately 50 member clubs.
- More than 1,000 championship entries annually.
- More than 450 Junior Golf League participants.
- Recognition of volunteers, clubs, coaches, officials, and partners.
- Appreciation for Brianna McQuillan's contributions as former Executive Director.

- Recognition of Andrea Garland's leadership as President.

No motions were presented.

13. Committee Reports

Committee reports were circulated in advance.

Motion: Receive the committee reports as presented.

Moved By: John Simpson

Seconded By: Joe Sullivan

Motion Carried.

14. Fiscal Year and Bylaw Amendments

Greg Machum presented proposed bylaw amendments related to fiscal year alignment and governance updates.

Motion to Consider Proposed Bylaw Amendments

Moved By: Peter Hyslop

Seconded By: Don Fitzgerald

Discussion followed regarding budget approval authority and governance practices.

At the request of members, each amendment was voted on separately.

Amendment 1 – Fiscal Year

To change Golf New Brunswick's fiscal year-end to October 31.

Motion Carried.

Amendment 2 – Membership Dues Deadline

To amend Section 5.5 by changing the dues payment deadline from September 1 to August 1.

Motion Carried.

Amendment 3A – AGM Date

To amend Section 6.2 by changing the AGM deadline from April 30 to March 31.

Motion Carried.

Amendment 3B – Removal of Budget Approval Requirement

To remove the requirement that the membership approve the annual budget at the AGM.

Significant discussion occurred regarding governance, financial oversight, and member involvement in the budgeting process.

A recorded vote of club representatives was requested.

Recorded Vote

In Favour

- Covered Bridge Golf & Country Club – Peter Hyslop
- Fraser Edmundston Golf Club – Jean-Pierre Theriault
- West Hills Golf Course – John Simpson
- Country Meadows Golf Club – Leanne Richardson
- Woodstock Golf & Country Club – Tammy Polchies
- Mountain Woods Golf Club – André Savoie
- Gage Golf & Curling Club – Daniel Cafe
- Herring Cove Golf Course – Tom Hendershot
- Fredericton Golf Club – Don Fitzgerald
- Gowan Brae Golf & Country Club - Adam Chamberlain
- Miramichi Golf & Country Club –Jeff Seamone

Opposed

- Old Mill Pond Golf & Country Club – Judy Astle

Motion Carried.

Amendment 4 – Board Meetings

To amend Section 8.1 by reducing the minimum number of Board meetings from six per year to four per year.

Motion Carried.

15. Nominating Committee Report

Joe Sullivan presented the Nominating Committee Report and the proposed 2026 Board of Directors slate.

Joe Sullivan acknowledged outgoing President Andrea Garland for her leadership and service to Golf New Brunswick.

Election of 2026 Board of Directors

Motion: Approve the proposed 2026 Golf New Brunswick Board of Directors slate.

Moved By: Peter Hyslop

Seconded By: Ian Galbraith

Motion Carried.

16. Appointment of Provincial Council Representative

Joe Sullivan recommended that outgoing President Andrea Garland serve as Golf New Brunswick's representative on Golf Canada's Provincial Council.

Motion: Appoint Andrea Garland as Golf New Brunswick's Provincial Council Representative.

Moved By: Leanne Richardson

Seconded By: Tammy Polchies

Motion Carried.

17. New Business

Men's Amateur Championship Capacity

Peter Hyslop noted that the Men's Amateur Championship had exceeded capacity, with significant demand and a lengthy waiting list.

Andrea Garland advised that the Tournament Committee had already begun discussions regarding potential solutions.

Club Representation

Leanne Richardson encouraged Board members and regional representatives to continue outreach efforts to clubs throughout the province to improve attendance and voting participation at future AGMs.

18. Recognition of Outgoing President

Joe Sullivan formally recognized Andrea Garland for her service and leadership as President of Golf New Brunswick.

Andrea Garland thanked:

- Golf New Brunswick staff
- Board members
- Volunteers
- Officials
- Coaches
- Sponsors
- Member clubs
- Golf Canada
- First Tee Atlantic

Andrea Garland formally passed leadership responsibilities to incoming President Don Fitzgerald.

Don Fitzgerald presented Andrea Garland with a commemorative gift on behalf of Golf New Brunswick.

19. Adjournment

Incoming President **Don Fitzgerald** declared the meeting adjourned.

Meeting Adjourned at approximately 3:27 p.m.

Attendance List

Golf NB Staff

- Brian Doherty – Executive Director, Golf New Brunswick
- Jake Ward – Administration Manager, Golf New Brunswick
- Brianna McQuillan – Former Executive Director, Golf New Brunswick

Guests

- Kiley MacDonald – First Tee Atlantic
- Jeff Hutt – Golf Canada
- René Savoie – Rules Official – Level 2

Club Representatives / Members

- Peter Hyslop – Covered Bridge Golf & Country Club
- Judy Astle – Old Mill Pond Golf & Country Club
- Tom Hendershot – Herring Cove Golf Course
- Don Fitzgerald – Fredericton Golf Club
- Frank O'Donnell - Fredericton Golf Club
- John Simpson – West Hills Golf Course
- Jeff Seamone – Miramichi Golf & Country Club
- Adam Chamberlain – Gowan Brae Golf & Country Club
- Allison Chisholm – Rockwood Park Golf Course
- Wilson Bell – Miramichi Golf & Country Club
- Brent McKay – Petitcodiac Valley Golf & Country Club
- Charles Herbert – Royal Oaks Golf Club
- Leanne Richardson – Country Meadows Golf Club
- Jean Pierre Theriault – Fraser Edmundston Golf Club
- Tammy Polchies – Woodstock Golf & Country Club
- André Savoie – Mountain Woods Golf Club
- Beth Leroux – Golf Bouctouche
- Marilyn Pollock – Petitcodiac Valley Golf & Country Club
- Ian Galbraith - Pine Needles Golf Club
- Daniel Cafe – Gage Golf & Curling Club
- Joe Sullivan - Covered Bridge Golf & Country Club
- Greg Machum - Fredericton Golf Club
- Tamara Stephen – Lakeside Golf & Country Club

Total Number of Golf NB Clubs Represented: 18